



## **Guidelines for Member Church Applications to the Jubilee Account of the Global Church Sharing Fund**

1. Today, two-thirds of the 2.1 million Anabaptist believers reside in Africa, Asia and Latin America (Global South) but 95% of Anabaptist wealth resides in North America and Europe. The Global Church Sharing Fund is a means of distributing financial resources for specific needs in the global church.
2. The Global Church Sharing Fund was created in 1997 to:
  - a. advance the lives of MWC member churches,
  - b. to redistribute wealth in the biblical spirit of jubilee,
  - c. celebrate the vitality and growth of Anabaptist churches in Africa, Asia and Latin America.
3. **Criteria:**
  - An MWC member/associate member or an organization associated with member churches is eligible for Jubilee funds if the request is related to and enhances the four pillars of church life: fellowship, worship, service and witness.
  - The Jubilee fund can support member churches in case of need after natural or human-made disasters.
  - The member church submitting the request must contribute at least 30% toward the endeavour. This requirement does not apply in cases of disasters.
  - The amount requested should not exceed US \$10 000. In some cases (e.g., disasters), the maximum amount of US \$10 000 can be exceeded at the discretion of the committee that decides on the applications.
  - An MWC member church will be eligible for only one grant in a three-year period.
4. **Procedure:**
  - An [application package is available on the MWC website](#) or upon request from any MWC office.
  - Requests must be officially approved by the national church officers and should include what the applicant church will contribute towards the project.
  - Forms A, B and C must be submitted.
  - Form D is for submission of the final narrative and financial report.
  - The MWC general secretary, and chair and secretary of the Deacons Commission form the committee that decides on the applications.
  - Following our MOU with Mennonite Central Committee, MWC will include an MCC advisor (appointed by the MCC Canada and MCC U.S. executive directors) in the committee decisions about allocations from the Global Church Sharing Fund.
  - This committee may ask advice from MWC Regional Representatives and other organizations involved in the area (e.g., Mennonite Mission Network, Multiply, etc.)
5. **Monitoring:**
  - The member church receiving the gift is required to keep a record of all disbursements.
  - A mid-term project update is required within one year of receiving the grant. The update should include a report on how the money has been spent to date and an updated budget for the completion of the project. A timeline of the project work should also be included.
  - The final financial and narrative reports are required within six months of the project completion. This report should include detail of project spending and explanations of any significant changes from the original proposal.



**Mennonite  
World Conference**

A Community of Anabaptist  
related Churches

**Congreso  
Mundial Menonita**

Una Comunidad de  
Iglesias Anabautistas

**Conférence  
Mennonite Mondiale**

Une Communauté  
d'Eglises Anabaptistes



**Form A**

## Jubilee account of the Global Church Sharing Fund Application Form

Please complete and return by surface mail, fax or email to Mennonite World Conference:

Mail: 50 Kent Ave. Kitchener, ON N2G 3R1, Canada

Fax: (1) 519-571-1980

Email: [TigistTesfaye@mwc-cmm.org](mailto:TigistTesfaye@mwc-cmm.org)

Name of Endeavour\*: \_\_\_\_\_

Country: \_\_\_\_\_

Name of National Church/Conference: \_\_\_\_\_

Coordinator (the person(s) who will manage/supervise and monitor this project):

\_\_\_\_\_

Position in Church: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

Fax: \_\_\_\_\_

1. Describe the endeavour:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2. What are the goals of the endeavour?

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

3. What activities will be involved?

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

4. What are the benefits of this endeavour?

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

5. What is the total cost of this endeavor? \_\_\_\_\_

a) How much will you contribute? \_\_\_\_\_

b) How much are you asking MWC to contribute? \_\_\_\_\_

6. Who approved this endeavour? (please check one box)

Conference Executive Committee

Conference General Assembly

Other

Comment on the steps you took to obtain approval.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Leaders submitting this application:

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date approved by conference: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date approved by conference: \_\_\_\_\_

\* an endeavour suggests mutual effort to accomplish something together.



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**Form B**

## Jubilee account of the Global Church Sharing Fund Bank Information

MWC will transfer funds electronically to the bank account of the beneficiary organization or through an intermediary organization as per the beneficiary's request.

### Please complete in clear, block print

1. Will funds be sent to a bank account belonging to the beneficiary organization?

Yes / No

If No, what is the name of the organization through which the funds will be sent:

\_\_\_\_\_

2. Currency in which the funds are to be sent:

US Dollars    Canadian Dollars    Euros    Other \_\_\_\_\_

3. Banking information:

#### Part A:

A.1. Account name (name of organization that owns the bank account):

\_\_\_\_\_

A.2. Country in which bank account is located: \_\_\_\_\_

A.3. ABA or BIC/SWIFT routing number: \_\_\_\_\_

A.4. Name of bank: \_\_\_\_\_

A.5. Address of bank (full):

\_\_\_\_\_

\_\_\_\_\_

A.6. Account number: \_\_\_\_\_

A.7. Account type (chequing, savings, or other): \_\_\_\_\_

A.8. Address of organization that owns bank account (full):

\_\_\_\_\_

**Part B – Additional information required if currency is US dollars and destination bank is outside USA:**

B.1 Intermediary bank country code:

\_\_\_\_\_

B.2 Intermediary bank ABA code: \_\_\_\_\_

B.3 Intermediary bank name: \_\_\_\_\_

B.5 Intermediary bank address (full):

\_\_\_\_\_

\_\_\_\_\_

Name and title of conference officer completing this form:

\_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**Please return completed application to the following address:**

Email: [TigistTefaye@mwc-cmm.org](mailto:TigistTefaye@mwc-cmm.org)

Surface Mail: Mennonite World Conference  
50 Kent Avenue  
Kitchener, ON N2G 3R1  
Canada



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**Form C**

## Jubilee account of the Global Church Sharing Fund Agreement

Agreement between Mennonite World Conference and \_\_\_\_\_  
Name of Conference / Church

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Contact person: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_

Name of the Endeavour: \_\_\_\_\_

Mennonite World Conference agrees to share \$ \_\_\_\_\_ for use  
by \_\_\_\_\_ toward the accomplishment of the  
goals noted in the application.

In return \_\_\_\_\_ agrees to:

1. Contribute toward the endeavour.
2. Tell MWC what happens with this endeavour and the funds.
3. Submit mid-term and final financial and narrative reports.

\_\_\_\_\_  
Conference/ Church Signature

\_\_\_\_\_  
Mennonite World Conference Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title



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**Form D**

## Jubilee account of the Global Church Sharing Fund Final Report Form

Please complete and return by surface mail, fax or e-mail to MWC at one of the following addresses:

50 Kent Ave. Kitchener, ON N2G 3R1, Canada

Fax (1) 519-571-1980

Email: [TigistTesfaye@mw-cmm.org](mailto:TigistTesfaye@mw-cmm.org)

Name of Endeavour: \_\_\_\_\_

Country: \_\_\_\_\_

Name of National Church/Conference: \_\_\_\_\_

Coordinator: \_\_\_\_\_

1. What was it that you set out to accomplish?

a) \_\_\_\_\_

b) \_\_\_\_\_

c) \_\_\_\_\_

2. Describe what happened:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Complete a summary of income and expenses in the space below:

Income:

Expenses:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Income: \_\_\_\_\_

Total Expenses: \_\_\_\_\_

4. Other Comments

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Prepared by: \_\_\_\_\_

(Name)

(Date)

(Title)